

Title	WOHS REB Standard Operating Procedure Addendum
SOP Title:	Document Management
SOP Code:	303.003
Effective Date:	14 August 2020

1.0 PURPOSE

The William Osler Health System (WOHS) Research Ethics Board (REB) has adopted the N2/CARED REB SOPs and in order to reflect specific WOHS REB requirements and practices, this addendum compliments the N2/CAREB REB SOP noted below.

N2/CAREB REB SOP	WOHS REB SOP Addendum
5.3.2 The REB records are housed securely with back-up, disaster and recovery systems in place.	The REB documents are housed securely as per the applicable system of record (e.g. paper or electronic)

4.0 REVISION HISTORY

Effective Date	Summary of Changes
14 August 2020	Original version
Approved by	The William Osler Health System REB