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**Purpose:**

The Health Services and Quality Committee of the Board operates under the authority of the Board as set out in the *Excellent Care for All Act (ECFAA), 2010* and reports to the Board. The Committee is responsible for ensuring that the appropriate systems and structures are in place for monitoring and management of quality, patient safety, risk and health services at William Osler Health System (Osler).

**Services Committee Shall:**

Monitor and report to the Board on clinical quality issues and on the overall quality of services provided at Osler

- Identify and recommend to the Board the priorities for quality, safety and health service outcomes at Osler and establish annual indicators, their drivers and strategies for review by the Board
- Review on a quarterly basis, the Corporate Performance Indicator Report, including public reporting, and recommend additions/changes to this report to keep it current based on Ministry, LHIN mandated indicators and hospital-specific requirements
- Identify Quality Performance Indicators with variance from the target, and review the mitigating strategies with the Board
- Receive quarterly reports on critical incidents, recommendations from quality of care reviews and sentinel event reports and monitor their progress and resolution
- Appropriate oversight of relevant Enterprise Risk Management reports on a quarterly basis (Clinical Quality & Quality Operations, Patient Experience)
- Ensure that there are processes in place for sharing best practice information with hospital and professional staff and for monitoring its use within Osler
- Monitor the preparation and progress for Osler's Accreditation Survey by Accreditation Canada and monitor implementation of relevant recommendations arising from the survey
- Monitor compliance with MOHLTC regulation or policy changes and make recommendations to the Board as it impacts quality of care
- Establish an annual work plan for Board approval
- Oversee the development of an annual Quality Improvement Plan and the annual quality plan.
- Monitor hospital-wide policies, processes and programs to prepare and protect Osler from foreseeable and significant risks related to the quality and safety of service delivery
- Perform such other tasks as outlined in the by-laws, requested by the Board or as provided under regulations under the Act

**Membership:**

The Chair of the Committee shall be a voting member of the Board of Directors. Other members to include:

- Board Directors (1/3 of membership must be voting members of the Board)
- President & CEO
- One member of the Medical Advisory Committee
- Chief Nursing Executive
- Hospital employee as designated by the Board who is not a member of the College of Physicians & Surgeons or College of Nurses
- Community Members (as designated by the Board)

**Accountability:**

The Committee will be accountable to the Board of Directors.

**Quorum:**

Majority of members present.

**Term:**

The term of appointment shall be one year (renewable up to 3 years maximum).

**Management Resource:**

Chief Operating Officer (Lead)

**Meeting Frequency:**

The Committee will meet eight times per year or at the Call of the Chair.